

## Eligibility and Process - Transitioning to Varsity Status

Institutions that are interested in creating a varsity squash program that will compete as a member of the Intercollegiate Squash Association (CSA) must meet the following eligibility criteria:

1. The program must have been officially accorded varsity status by the institution's president, chancellor, and/or committee responsible for intercollegiate athletics
2. The program must be administered by the institution's department of intercollegiate athletics like the institution's other varsity teams. At a minimum, this administrative support must include the following:
  - Program operational needs included within the athletics department's budget
  - Paid head squash coach
  - Access to a training and competition facility with a minimum of 3 courts that meet World Squash Federation (WSF) specifications
  - Support from departmental staff members, including sports medicine, athletics communications, and student-athlete support services employees
  - Oversight by athletics department NCAA compliance staff members
  - Coverage under departmental insurance policy
  - (Other recommended, but not required, elements include: recruiting support, binding match agreements, athletics administrators and athletic trainers at all home matches)
3. The program's administrators, coach(es) and student-athletes must follow all NCAA and conference (if applicable) regulations in concordance with the institution's divisional membership, as well as CSA regulations.
4. The institution must agree to pay CSA annual membership dues and entry fees, as approved by the CSA Board of Directors

To apply for a formal transition to varsity status, institutions should submit the following document to the CSA League Commissioner:

- A letter sent by the head of the institution's department of athletics petitioning the CSA for varsity membership for its squash program(s). The letter must:
  - attest that the department and the squash program(s) meet the eligibility criteria stated above;

- confirm the institution's NCAA divisional affiliation and its intention to comply with all relevant NCAA, conference (if applicable), and CSA regulations;
- declare that squash coaches and student-athletes will be expected to adhere to NCAA and institutional processes similar to other coaches and student-athletes in the athletics department
- state the intended timeline for the program's transition to varsity status

Once receiving the application materials, the CSA League Commissioner will determine if the applying institution satisfies the requirements for varsity consideration. If the requirements are satisfied, the application will be referred to the CSA Board of Directors for consideration. At least two-thirds of the Board of Directors must vote in favor of the application to approve the granting of varsity status. The status will take effect on the following September 1, or, if more time is requested by the institution, on the institution's designated timeline.

Upon CSA Board of Directors approval of the institution's application for varsity membership, the institution will be required to pay a non-refundable initiation fee of \$1,500 per new team to the CSA.

New varsity teams will be reviewed after four years to ensure continued compliance with the above requirements. All varsity teams are subject to ongoing review thereafter, at any time, at the discretion of the CSA Board of Directors.